



Jackie Allen

Orlando, FL

<https://app.staffmeup.com/profile/go4jackie>



Summary

I am an enthusiastic and ambitious Production Coordinator/Manager with a passion for bringing creative visions to life. With over 16 years of experience in business management and 10 years in the film and television industry, I bring a unique blend of organizational expertise, creative problem-solving, and a go-getter attitude to every project.

My journey in production began as a Production Assistant, where I honed my skills in managing on-set logistics, coordinating schedules, and ensuring seamless communication across teams. I've also had the exciting opportunity to work as an extra, gaining valuable insight into the collaborative effort it takes to create compelling content.

Equipped with a Business Degree and a deep understanding of project management, I excel at streamlining workflows, managing budgets, and keeping productions on track. I pride myself on my clean driving record, willingness to travel, and the ability to adapt quickly to new environments. With a valid passport in hand, I'm ready to go wherever the story takes me.

Whether I'm behind the scenes or in the thick of the action, I thrive in fast-paced environments and am committed to delivering excellence in every detail. Let's create something extraordinary together!

Credits

Backstage Coordinator

DTU Nationals - (Season 10)

2/26

Irrational Productions . Live/Special Event

Background

Holiday Ever After: A Disney World Wish Come True

1/26

Hallmark Channel . Film (Feature-length)

Production Assistant

11/24

Sky Elements Drone Shows

Production/Office AssistantClyde Masters Productions
Music Video

4/23 - 9/23

ExtraDisney After Hours
Advertising

6/23

ExtraFly Me to the Moon
Berlanti Productions . Film (Feature-length)

2/23

ExtraFlorida Prepaid
Advertising

10/22

ExtraDisney Hispanic Lifestyle Shoot
Advertising

6/17

Production AssistantAmerican Ninja Warrior - (Season 9)
Canam Productions, Inc. . TV

4/17

Production Assistant

Pink Sneakers Productions . Advertising

3/17

Production AssistantGood Spirits - (Pilot)
Natural 9 Entertainment . TV

1/17

Production Assistant

Orlando Live
Concrete Lion Pictures . Live/Special Event

1/17

Extra

Power of the Air
Dave Christiano Films . Film (Feature-length)

7/14

Production Assistant

Zombies What Would You Do
Film (Short)

1/14

Education

Seminole State College | Associate2013

Seminole State College | Bachelors2016

Orgs

Women in Film & Television Film Florida

Metro Orlando Film & Entertainment Commission

My Gear

Skills

Spanish scheduling Time Management Computer Self - Starter

Excellent individual/group oral and written communication sk

Hardworking People oriented

Strong analytical and organizational skills Excellent in