

# LAUREN HUGHES

VIDEO EDITOR, PRODUCTION COORDINATOR, & CONTENT CREATOR

## CONTACT

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🌐 [Portfolio Link](#)

## EDUCATION

**B.F.A. Film & Television**

**Savannah College of Art & Design**

2019-2023 *Magna Cum Laude*

## AWARDS

**Camp Kuleshov Editorial Category**

Honorable Mentions "Josie" (2023)

**Student Television Network Commercial**

2nd Place Winner "Donuts" (2019)

**CSPAN Student Cam Documentary**

Honorable Mentions "Gender Quality" (2017)

## SKILLS

Adobe Premiere	Microsoft Office
Avid Media Composer	Filemaker Pro
DaVinci Resolve	Actualizelt
Photoshop	WordPress
After Effects	Final Cut Pro

## POST-PRODUCTION EXPERIENCE

**And....Cut! - Editor**

**Horror** January 2023 - May 2023

Adobe Premiere Pro **TRT: 4 min**

**In the Name of Jesus - Editor**

**Dark Comedy** February 2023 - June 2023

Adobe Premiere Pro **TRT: 8 min**

**Mother Morphine - Editor**

**Dramatic Narrative** October 2022 - March 2023

Adobe Premiere Pro **TRT: 15 min**

**The Minks: Feeling Good - Editor**

**Music Video** May 2022 - September 2023

Adobe Premiere Pro **TRT: 3 min**

**Mantorah - Editor**

**Fashion Editorial** April 2022

Avid Media Composer **TRT: 2 min**

**Unsolicited - Editor**

**Comedy** February 2022 - March 2022

Avid Media Composer **TRT: 4 min**

## WORK EXPERIENCE

### Uppercut Editorial

Vault Manager / Production Coordinator

July 2023 - July 2024

- Responsible for maintaining the media library, logging in, labeling, and checking out hard drives. Following that, LTO source drives and EditShare partitions.
- Assist the producer's department with invoicing, processing purchase orders, actualizing jobs, retaining freelancer holds, travel coordination, logging work orders, exporting VFX Tyme sheets, billing expenses, and other tasks as assigned.
- Responsible for front of house duties, such as answering office calls, client services, receiving shipments, and maintaining/restocking the office space.
- Collaborating with the assistant editors to help as needed – creating EditShare project spaces, transcoding raw media footage, creating breakdown sequences, SFX/music searches, assembly string outs, and export deliverables.
- Responsible for social media management, sending the PR team social post assets, and updating/adding to the company website as requested.

### Apple TV – Fly Me to the Moon (2024)

Locations Production Assistant

December 2022

- Attended to all on set and interdepartmental needs.
- Managed a scene location by helping set up globugs for crew, building tents for camera and directing departments, maintaining a clean and safe shooting location, and breaking down crafty/catering locations.

### Killer Films – May December (2023)

Locations Production Assistant | Internship

September 2022 - December 2022

- Helped scan and organize receipts, as well as lettering in shooting zones during the first month of preproduction.
- Opened and closed the locations, set up background holding, set up HMU stations, organized locations gear in working vehicles, managed crew & extras parking lots.
- Prepped future locations with directional signage to shoot destination for crew, set up safety hazard cones where necessary, and taped ram board and other protective materials to keep the shoot location in prime condition.

### Complete Weddings + Events

Video Editor

May 2022 - January 2023 (Seasonal)

- Created wedding video deliverables for clients based on their preferred video style.
- Services included but were not limited to transcoding, audio syncing, sound design, editorial cuts, client reviews, quality control checks, and coloring.

### Women's Adventure Travels

Social Media Video Editor | Internship

June 2022 - August 2022

- Created over 30 Tik Tok videos for the company with provided assets.
- Repurposed footage from 15 youtube videos to rebrand for benefit of other social media platforms.

### Travel Planners International

Junior Video Editor | Internship

June 2021 - August 2021

- Collaborated with the lead editor, assisting with transcodes, project organization, and simple motion graphics.
- Cut short form travel review videos that covered several destinations and hotels for social media sharing purposes.