

Michael Fitzgerald

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Education

Pace University, Pleasantville, NY **May 2009**

Bachelor of Arts: Economics **Minor:** Business **GPA:** 3.62

Member: Pforzheimer Honors College

Awards: *McGraw Hill Economics Scholar (May 2009)*

Dean's List First Honors (Fall 2007); Second Honors (Spring 2008)

Inducted to Golden Key International Honor Society

Pace University School of Law, White Plains, NY **Aug 2009 – Mar 2010**

Additional Coursework (no longer pursuing J.D.) **GPA:** 3.29

Completed courses: Contracts, Torts, Criminal Law, Civil Procedure

Experience

Video Producer, Editor & Sound Mixer (*Freelance*) **2011 – Present**

- Over ten years of experience working in various production roles on broadcast commercials, television shows, documentary projects and digital branded content.
- Skilled at project management, budgeting, scheduling and problem-solving.
- Organized and experienced managing complex workflows and prioritizing tasks.
- Creative storyteller with strong attention to detail.
- Fast and efficient video and audio editor in Adobe Premiere and After Effects
- Experienced designing graphics and logos in Adobe Photoshop and Illustrator.
- Produced, filmed and helped create training videos for use in online learning modules for clients (Staples; Montefiore Medical Center; Sur La Table)

Video Producer & Brand Ambassador (*Verto Analytics*) **2016 – 2018**

- Created short form digital content for social media, blog and digital platforms.

Sales Associate (*W.W. Grainger, Inc., Elmsford, NY*) **2011 – 2014**

- Connect with customers to provide solutions and create customer loyalty
 - Responsible for completing and overseeing completion of multiple daily and weekly processes related to improving branch efficiency and accuracy.
 - Prioritize and manage time to complete a variety of tasks and projects.
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Skills Writing, Problem-solving, Project Management, Budgeting, Contracts, Communication, Analytical Skills, Process Improvement, Creativity, Critical Thinking, Graphic Design, Video Editing, Motion Graphics

Computer MS Office (Word, Excel, Powerpoint), G-Suite, Wordpress, Shotput Pro, HTML